

## Trainee Corporate Account Manager

Caxton FX is looking to recruit a bright client-focused individual to support the corporate account management team to develop a portfolio of corporate clients, and assist with the administration of day-to-day foreign exchange transactions.

### About the company

Caxton FX is a foreign exchange company that has become an entrepreneurial success story. From launch our ethos has been to offer excellent value for money and great customer service. Our growth is testament to the fact that we have delivered on that vision from day one.

Caxton FX was founded in 2002. Since then, it has grown from one man and a phone to a business that turns over circa £750 million. Our analysts are widely quoted in the UK press on currency issues and with over 200,000 clients, we remain focused on delivering excellent customer service. Caxton FX has been defined as one of the 50 businesses leading Britain based on outstanding growth at a pace 73 times greater than the National Average.

At the heart of our success is our people. Caxton FX is a people business and our successful growth has largely been a result of the outstanding relationships we have established with our growing base of customers.

The Caxton culture is open, honest, hardworking, professional and fun. With approximately 100 staff the company is going through an important growth phase which is focused on new product launches and geographical development. We want to hire the very best people to support our ambitious growth plans. Through educational and training initiatives we support each individual throughout the development of their career with the intention of stretching each one to a high standard of excellence.

### The role

This is an exciting trainee opportunity for someone with a keen interest in forex and financial markets to begin their career at a leading fin-tech organisation at a period of international growth.

Working closely with qualified foreign exchange account managers and analysts, you will handle all essential administration surrounding client data and to help corporate clients with queries relating to their account, solving any issues they may have. Over time, you will progress into becoming a corporate account manager.

You will be the primary contact for prospective and existing corporate clients, and will assist with enquiries and requests relating to foreign exchange and international money transfers. You will be given full training and support to quote & execute trades and hedging strategies. Essentially, you will act as a brand ambassador for Caxton FX, continuously upholding our ethos - to provide great customer service and value for money.

### Key outcomes:

- Become the expert for all client enquiries on fast pay: Caxton FX's online payment platform
- Develop a professional and trusting relationship with an active portfolio of clients who are kept up-to-date with FX developments.
- Build an excellent record of quoting and trading for clients accurately, efficiently and adhering to high standards of behaviour under FCA guidelines.
- Develop a good level of knowledge of both the company and the forex markets by engaging in all training opportunities and by learning through team collaboration and working across all departments.

You will be smart, energetic, professional, and have a natural flair for building rapport easily over the phone. Ideally, you will have a good degree rooted in economics and/or have an interest in the foreign exchange market. You will thrive in a hardworking, fast paced entrepreneurial environment, and always be willing to learn.

### Benefits

A competitive salary dependent on experience

20 - 25 days annual leave  
*Dependent on length of service*

Contributory pension scheme (from 1st April 2015)

Choice of private medical insurance or health cash plan

Cycle to work scheme

Childcare vouchers

Educational bursary to support professional development

### Work environment

A dynamic open plan environment in the heart of central London

Free breakfast; fruit delivered weekly and cakes on your birthday.

Regular social events - including Vodka rounders in Hyde Park, regular table tennis competitions and Christmas Party

Games room with table tennis table